



Job Description

Job title	<i>Aquatics Attendant</i>
Reports to	<i>Aquatics Manager</i>

Job purpose

- To assist in maintaining a clean, safe, functioning and inviting Aquatics environment for the Corpus Christi Athletic Club.

Duties and responsibilities

- General pool maintenance and cleaning
 - Take and log temperatures and member attendance
 - Take and log chemical readings
 - Clean items as specified on cleaning list on Daily Chemical Reading sheet
 - Vacuum pools
 - Sweep/Mop Pool Deck throughout the shift
- Enforce pool and facility rules according to Club Handbook and Pool Rules posted in Aquatics
- Answer telephone and relay messages accordingly
- Check communication book, GroupMe, Text messages, mailbox and other manuals for most current expectations
- Attend all departmental and club meetings
- Maintain consistent attendance with punctuality
- Promote Aquatics sales to members
 - Private Swim Lessons
 - Group Swim Lessons
 - Water Aerobics
 - Splash Night Out
- Complete all daily duties as assigned by team leader as listed on daily duties sheet
- Address member issues, complaints and suggestions with professionalism
- Communicate with Team Manager, Maintenance, and Manager on Duty with any pool maintenance issues

Qualifications

- Must possess good organization and communication skills
- Must be self-motivated and able to complete tasks unsupervised
- Must be able to stand for extended periods of time
- Must possess the ability to problem solve and assist members

Working conditions

- The Aquatics Attendant position requires that the attendant remain in the Aquatics area for the entire duration of their shift.
- Shifts include opening, morning, mid-day, closing, and weekends.
- Shifts are estimated between 4-6 hours.
- Conditions can be warm and humid at times

Physical requirements

- Working in the Aquatics Department can be physically demanding.
- It requires standing for the entirety of the shift, with little to no breaks.
- Much of the expectations of this job include cleaning throughout the shift.
- Attendants also work around pool maintenance chemicals and have proper Personal Protective Equipment provided to perform the duties of the job.

Required uniform

- CCAC Aquatics club shirt (provided)
- CCAC Nametag (provided)
- Black bottoms – either long or shorts
- Non-slip rubber sole shoes

Direct reports

- Aquatics Team Manager
- Assistant Manager
- General Manager